



## **Guidelines for LAA Members Submitting Art for Hanging in Venues**

You must be a Lilburn Arts Alliance member (with current dues paid) in order to submit art to the Alliance for hanging. The art must be original, and properly wired for hanging. Please see wiring/framing instructions.

A fee of \$5.00 per submission (may include up to two pieces) will be collected from the artist. The submissions for exhibit at a venue will be juried by the venue committee, as well as the owners of the venue. You are not guaranteed to have your piece hung, however every effort will be made to include as many submitted pieces as space allows. (Your \$5.00 submission fee will be refunded in the event there is not enough space.) Checks should be made out to Lilburn Arts Alliance.

Artwork will be hung for approximately 1 month at a time, dates to be determined by the LAA venue committee. Work will be hung, placed, and removed by the LAA committee only.

Please provide the following information for the identification card that will be displayed near your piece:

**Name of Piece:**

**Artist's Name:**

**Medium:** (Photograph, oil on canvas, acrylic on canvas board, watercolor, etc.)

**Purchase price:** (or mark NFS)

**Contact Information:** (LAA's web address will be on the identification card if you do not want to include your contact information. The venue will not be responsible for taking messages for the artist.)

No artwork may be removed early unless sold. Anyone removing their work before the exhibit time frame (unless sold) may be disqualified from future hangings at the venue. This will be at the discretion of the venue committee.

Should you sell your art at a venue, LAA will collect a check for the full amount of the piece and 80% of the sale price will be paid to the artist. Please price accordingly. Sales may be made by credit card by contacting Terri Enfield at (770) 923-0987. Please contact the venue committee immediately to remove your piece from the venue.

If an artist's piece is sold within the 1-month time frame, the artist may replace it with another juried piece of his/her work. If the artist fails to provide another piece within 2 days, another member artist may fill the space.